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## AGENDA COVER MEMO

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**AGENDA DATE:** October 3, 2007

**TO:** Board of County Commissioners

**DEPARTMENT:** Children and Families

**PRESENTED BY:** Alicia Hays, Director

**AGENDA TITLE:** IN THE MATTER OF APPROVING SUBMISSION OF THE 2007-09  
PARTNERSHIP AGREEMENT TO THE OREGON COMMISSION ON  
CHILDREN AND FAMILIES

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### I. MOTION

IN THE MATTER OF APPROVING SUBMISSION OF THE 2007-09 PARTNERSHIP  
AGREEMENT TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES

### II. DISCUSSION

#### A. Background

The Oregon Commission on Children and Families (OCCF) is authorized by the Oregon Legislative Assembly to set statewide policies for services to children and families and to insure that funds for such services are available where services are needed. OCCF supports local Commissions on Children and Families in each county as they develop plans and mobilize communities to help children reach their full potential. OCCF is further authorized to grant funds to local commissions to implement research based best or promising practices that are outcome driven and aligned with the local comprehensive plan for children and families.

In 2003, OCCF in partnership with local commissions and Association of Oregon Counties representatives developed a Partnership Agreement. (Attachment B) The agreement was recently reviewed by the State Commission's Emerging Issues Committee who believes this partnership agreement accurately reflects good practices and effective services and supports.

The scope of the agreement includes the requirement for commissions to conduct a biennial self-evaluation to be conducted on or before June 30<sup>th</sup> of even numbered years and outlines supports offered to local commissions and Boards of County Commissioners by the State Commission on Children and Families offices.

#### B. Alternatives/Options

**C. Recommendation**

1. **Option 1**-Approve the submission of the 2007-09 Partnership Agreement to the Oregon Commission on Children and Families

**III. ATTACHMENTS**

- A. Board Order
- B. 2007-09 Partnership Agreement

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER)ORDER  
THE 2007-09  
COMMISSION ON**

**IN THE MATTER OF APPROVING SUBMISSION OF  
PARTNERSHIP AGREEMENT TO THE OREGON  
CHILDREN AND FAMILIES**

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**WHEREAS**, the Oregon Commission on Children and Families (OCCF) has a biennial requirement that Local Commissions submit a Partnership Agreement signed by the Chair of the Board of County Commissioners,

**WHEREAS**, the OCCF Emerging Issues Committee believes this Partnership Agreement accurately reflects good practices and effective services and supports,

**WHEREAS**, the Board of County Commissioners assures that all local commission funds are used solely for local commission efforts in accordance with the Coordinated, Comprehensive Plan for Children and Families,

**WHEREAS**, the Board of County Commissioners certifies that it will review the local Commission's self-assessment results, on or before June 30 of even numbered years,

**WHEREAS**, Partnership Agreement outlines expected State supports for local commissions and Boards of County Commissioners,

**NOW, IT IS HEREBY ORDERED** that the Board of County Commissioners approves the submission of the Partnership Agreement to the Oregon Commission on Children and Families.

**APPROVED** this 3rd day of October, 2007.

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Faye Stewart, Chair  
BOARD OF COUNTY COMMISSIONERS

**IN THE MATTER OF APPROVING SUBMISSION OF THE 2007-09 PARTNERSHIP  
AGREEMENT TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES**

2007-2009  
PARTNERSHIP AGREEMENT

ATTACHMENT B

**Local Expectations:**

We, the Board of County Commissioners for LANE County agree that the LANE County Commission on Children and Families is staffed to perform its work in compliance with state statute and federal rules and regulations. The Board of County Commissioners further agrees to the following:

- 1) The Board of County Commissioners assures that the Local Commission performs the work outlined in the following 5 components:
  - a) Advising the Board of County Commissioners regarding children and family policies,
  - b) Developing and implementing a Coordinated, Comprehensive Plan for children and families,
  - c) Building and mobilizing communities,
  - d) Monitoring and evaluating local commission on children and families' funded activities, and
  - e) Managing local commission resources.
- 2) The BOCC assures that each biennium on or before June 30<sup>th</sup> of even numbered years, the local commission members will
  - a) conduct a self-assessment of the five components outlined above regarding local commission functions , including an assessment of staff and membership and
  - b) present the findings of the self-assessment to the BOCC
  - c) forward a copy of the self-assessment findings to OCCF.

(The *Components of the LCCF System* document may be a useful tool to assist with the self-assessment of the 5 component areas.)
- 3) The BOCC assures that all local commission funds are used solely for local commission efforts in accordance with the Coordinated, Comprehensive Plan for Children and Families.

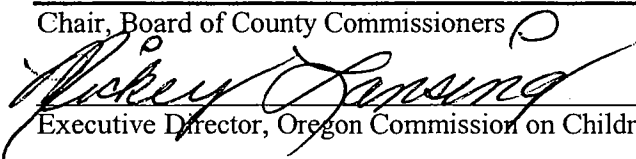
By signing this Partnership Agreement and the Grant Award Agreement, the Board of County Commissioners certifies that it will review the self-assessment, on or before June 30 of even numbered years. The BOCC further certifies that any false or substantially incorrect statements may disqualify the county from receiving funds from the Oregon Commission on Children and Families.

**State Expectations:**

The Oregon Commission on Children and Families agrees that, in support of local commission work, the State Commission will:

- a) Analyze and synthesize the information provided by local commissions for the governor, legislature and other state agencies,
- b) Provide parameters and guidelines for planning for children and families,
- c) Involve Boards of County Commissioners through the Association of Oregon Counties in policy and budget discussions,
- d) Provide technical assistance and training in areas identified as needed by state or local commissions to state and local partners including Boards of County Commissioners and other partners,
- e) Monitor expenditures and reports of local commissions to ensure quality and to identify areas for technical assistance, and
- f) Manage state commission resources to support the work of local commissions.

Chair, Board of County Commissioners

  
Executive Director, Oregon Commission on Children and Families

Date

7/16/07  
Date